

Exhibitor Service Manual



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Vehicle Spotting

All exhibiting vehicles, must sign up for this service. Exhibitor must email or fax orders by **June 4, 2024** to schedule move-in time. Fax: 305 - 751 - 1298 or info@expocci.com

VEHICLE SPOTTING FEES \$250.00 Straight Time \$375.00 Overtime ROUNDTRIP PER VEHICLE

VEHICLE SPOTTING RULES AND REGULATIONS

- EXPO employee or Union labor shall spot each vehicle.
- All motorized vehicles displayed shall have batteries disconnected at the "hot" lead. The lead shall be safely secured.
- Fuel supplies in vehicles on display shall not exceed 1/4 of a tank of gas. The tank must be purged with carbon dioxide (CO2).
- All motor vehicle tanks containing fuel shall be furnished with locking type caps or sealed with tape to preclude inspection by viewers.
- Vehicles on display require poly-tack and a drip pan.
- Exhibitor must show insurance for both the driver and the car.

By signing this form the Exhibitor accepts the terms of the "EXPO Hold Harmless Agreement" (See Area Work Rules). Under no circumstance shall an EXPO employee or any Union labor drive any vehicle onto the show floor.

PAYMENT POLICY FORM MUST ACCOMPANY ORDER

With the exception of signature, please print the information below clearly, thank you.

Company name:		Booth #:
Address:		
Telephone No:	Country:	Fax:
City:	State:	Zip code:
Authorized by (please print):	Email:	
Signature:		

Number of Vehicles and type:

Please return via fax along with payment policy form 305-751-1298 or email to info@expocci.com

ALL ORDERS CAN ALSO BE PLACED THROUGH OUR SECURE ONLINE PORTAL (https://expocci.boomerecommerce.com) *Discount deadline:* August 5, 2024

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NEED A CUSTOM BOOTH?

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NEED Shipping to and from a tradeshow?



NEED ANYTHING?

Phone: 305-751-1234 | Fax: 305-751-1298